

PETRONAS Canada

Camp Rules



PETRONAS Energy Canada Ltd. ("PECL") has established Camp Rules as set out below to ensure a safe, pleasant and comfortable environment for all workers and guests staying in, visiting, and working at a PECL Camp ("Camp"), including those owned or shared by PECL. All individuals who stay and/or work at or visit a Camp must comply at all times with the Camp Rules.

ACCESS

1. All Camp guests, authorized by the Camp Manager, PECL Manager, Lead, or Foreman must be registered. Camp registration is completed by the Camp Manager or designated individual. All Camp guests must notify the Camp Manager/Camp Representative upon check-in/check-out.
2. All business related visitors to the Camp must sign in/sign out with the Camp Manager/Camp Representative and must remain and be escorted/supervised in all common areas. No visitors will be permitted to stay at the Camp overnight.
3. For safety and emergency purposes, all Camp guests, staff and/or visitors must sign out of Camp when leaving while off duty, and must provide their Supervisor with the following information prior to leaving:
 - Where they are going;
 - What equipment (if any) they are bringing with them;
 - Who is going with them;
 - What route they are taking to get to and from their destination;
 - When they expect to return to Camp; and
 - What phone number they can be reached at in case of an emergency.

PROHIBITED ITEMS/SUBSTANCES AND SECURITY

4. Possession and/or use of alcohol, recreational cannabis and/or illicit drugs ("Prohibited Substances") is strictly prohibited.
5. Possession, storage or use of firearms, bows, crossbows, explosives, ammunition or other weapons, or flammable or incendiary material including oil, gas, propane, charcoal, incense, mosquito coils, fireworks or candles is strictly prohibited ("Prohibited Items").
6. Anyone using PECL provided recreational equipment does so solely at their own risk. PECL is not responsible for any damages, losses or personal injuries caused by the use or misuse of such equipment at any time.
7. PECL may conduct searches for Prohibited Items, Prohibited Substances, or other illegal/dangerous materials in all Camp buildings (including guest assigned rooms and personal effects), grounds, support equipment, common areas, and all vehicles, in its sole discretion, at any time and without prior notice, for the purpose of ensuring compliance with Camp Rules and all applicable laws and regulations by all individuals who stay/work at or visit a Camp. Local authorities such as Police, health and fire officials, and sniffer dogs may participate in such searches. If a Camp guest refuses to allow search of his/her personal effects and/or vehicle, that guest's Camp privileges may be revoked and Camp management may refuse to give that guest access to their assigned room, vehicle or personal effect(s) until a PECL Security team member or Local authority conducts the search. Failure by any individual to fully cooperate with a PECL Security team member during a search may result in their immediate removal from Camp.
8. PECL reserves the right to remove any individual from or entry to a Camp who is believed to be under the influence of any Prohibited Substances, or in possession of any Prohibited Substances/Items or other illegal/dangerous materials.

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9. No animals of any kind whatsoever are permitted inside Camp. Prior written authorization from a PECL Operations Manager is required for temporary animal boarding privileges in Camp supporting structures, parking areas or Camp sites/grounds.

CAMP CONDUCT

10. Abuse in any form (including offensive language or behavior) towards any individual(s) will not be tolerated.
11. Excessive noise is prohibited. Please be respectful at all times and aware of any noise you may create regardless of the hour as night shift guests may be sleeping during the day. Quiet time begins at 11:00 p.m.
12. Smoking or vaping is strictly prohibited save and except in designated areas only. Please use proper receptacles provided for cigarette ashes and butts.
13. All headwear, work coveralls, dirty clothing and outside footwear must be removed and/or treated in designated areas prior to entering the main Camp structure, dining areas and/or recreation rooms.
14. Suitable, clean attire must be worn at all times. Bare feet are prohibited.

SAFETY

15. All Camp guests visitors and staff must familiarize themselves with the Camp evacuation plan and designated muster areas.
16. Tampering with fire protection or detection equipment is a criminal offence and is strictly prohibited.
17. Tampering with or modifying Camp equipment and or infrastructure is strictly prohibited.

GENERAL

18. All Camp guests are personally responsible for any damages to their assigned room beyond normal wear and tear, and are required to immediately report any concerns or damage to the Camp Manager or Representative.
19. PECL is not responsible for any loss, theft or damage to any personal property which is brought into a Camp (other than Camp property). Camp guests, visitors and staff are solely responsible for securing and protecting their personal property.
20. Any Camp guest, visitor or staff, who is found to be in violation of any of these Camp Rules may be subject to sanctions as determined by PECL in its sole discretion. Such sanctions may include, but are not limited to, immediate removal from Camp and loss of Camp privileges at all PECL Camps.
21. PECL reserves the right to change and/or implement these rules from time to time and will communicate any such changes promptly.

A handwritten signature in blue ink, appearing to read "Mark Fitzgerald".

Mark Fitzgerald
President & CEO

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ACKNOWLEDGEMENT AND CONSENT OF CAMP RULES

I (Print Name)_____have read and understand these Camp Rules on this ___ day of_____, 20___ and agree to abide by them. I further hereby provide my express consent to searches carried out in accordance with the Camp Rules, including but not limited to, searches of my assigned room, vehicle and personal effects.

Camp Orientation Completed Upon Check-In:

Camp AED Review	Signature:
Camp First Aid Room/Station Review	Signature:
Camp Muster/Evacuation Protocol Review	Signature:
Review of Emergency Numbers	Signature:
Camp Dining Room Protocol Review	Signature:
Dietary/Medical Restrictions: List:	Signature:
Print Name:	Supervisor:
Signature:	Supervisor's Cell #:
Cell #:	License Plate:
Company:	CAMP Name: LOCATION:
Camp Managers Signature:	Camp Manager Name: