

Petronas Energy Canada Ltd.

Camp Rules



PETRONAS Energy Canada Ltd. ("PECL") has established these Camp Rules to ensure a safe, pleasant and comfortable environment for everyone staying in, visiting, and working at a PETRONAS Energy Canada Ltd. ("PECL") Camp. Acceptance of these Camp Rules is a condition of access and use of a Camp.

ACCESS

1. All Camp guests must be first authorized by the Camp Manager, PECL Manager, Lead, Foreman or other PECL representative and then registered by the Camp Manager or its delegate. All Camp guests must notify the Camp Manager or its delegate upon check-in/check-out.
2. All Camp visitors must sign in/out with the Camp Manager or its delegate. Visitors must be escorted/supervised at all times and must remain in common areas. No visitor may stay at Camp overnight.
3. For safety and emergency purposes, all Camp guests and staff that leave Camp during their off work hours must sign out of Camp and provide their Supervisor with the following information prior to leaving:
 - What is their destination and what route are they taking to/from Camp;
 - What equipment (if any) they are bringing with them;
 - Who is going with them;
 - When they expect to return to Camp; and
 - What phone number they can be reached at.

PROHIBITED ITEMS AND SECURITY

4. Possession and use of alcohol, recreational cannabis and related substances, prescription drugs without a valid prescription and illegal drugs ("Prohibited Substances") is strictly prohibited.
5. Possession, storage or use at Camp of the following "Prohibited Items" is strictly prohibited: illegal or dangerous materials/items including, but not limited to property obtained by crime or property illegal to possess, firearms, bows, crossbows, explosives, ammunition or other weapons, or flammable or incendiary material including oil, gas, propane, charcoal, incense, mosquito coils, fireworks or candles.
6. PECL may provide recreation equipment at Camp. Anyone using such equipment acknowledges the risk inherent in its use and agrees that any use is solely at their own risk and waives any claim against or indemnity from PECL and its representatives. PECL is not responsible for any damage, loss, cost or injury associated with the use or misuse of recreational equipment at any time.
7. PECL may search all buildings (including guest assigned rooms), grounds, common areas, infrastructure, equipment, vehicles and personal effects at Camp, in its sole discretion, at any time and without prior notice, to find evidence of Prohibited Items, Prohibited Substances or activity contrary to law or PECL governance. Police, health, safety and fire officials may participate in a search and sniffer dogs may also be used. Failure by an individual or organization to fully cooperate with a search may result in discipline, up to an including termination of employment or services and immediate removal from Camp. Individuals may be denied access to their assigned room, vehicle or personal effects until a search is completed.
8. PECL reserves the right to deny entry to or remove any individual from Camp who is believed to be under the influence of any Prohibited Substances, in possession of any Prohibited Items or who is otherwise believed to create a risk at the Camp.

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9. No animals are permitted inside Camp, save for sniffer dogs that may be used for a search. Prior written authorization from a PECL Operations Manager and Camp Manager is required for temporary animal boarding privileges in Camp supporting structures, parking areas or grounds.

CAMP CONDUCT

10. Abuse or other disrespectful conduct in any form (including offensive language or behavior) is strictly prohibited.
11. Excessive noise is prohibited and individuals must be mindful that shift workers may be sleeping at any hour. Quiet time begins at the earlier of 11:00 p.m. or the time set by an individual Camp.
12. Tobacco smoking and vaping is strictly prohibited except in designated areas. Designated receptacles must be used for safe and sanitary disposal of cigarette ashes and butts.
13. All headwear, work coveralls, dirty clothing and outside footwear must be removed and/or treated in designated areas prior to entering the main Camp structure, dining areas and recreation rooms.
14. Suitable, clean attire must be worn at all times. Bare feet are prohibited.

SAFETY

15. All Camp guests, visitors and staff must familiarize themselves with the Camp evacuation plan and designated muster areas. Questions should be directed to the Camp Manager or its delegate.
16. Tampering with fire protection or detection equipment is a criminal offence and is strictly prohibited.
17. Tampering with or modifying Camp equipment and infrastructure is strictly prohibited.

GENERAL

18. Camp guests are personally responsible for any damage to the Camp (including their assigned room) beyond normal wear and tear, and are required to immediately report any concerns or damage to the Camp Manager or its delegate.
19. PECL is not responsible for any loss, theft or damage to any personal or company property which is brought into a Camp. Camp guests, visitors and staff are solely responsible for securing and protecting their property.
20. Guests must keep common areas and assigned rooms in good clean order and personal belongings properly stowed.
21. Any individual who violates any of these Camp Rules may be subject to consequences as determined by PECL in its sole discretion, which may include immediate removal from Camp and loss of privileges at all PECL Camps.
22. Failure to acknowledge and accept these Camp Rules will result in denial of Camp access.
23. PECL may apply and implement these Camp Rules in its sole discretion. PECL may also change these Camp Rules at its sole discretion and will promptly communicate such changes.
24. Video surveillance may be used and individuals present at Camp acknowledge and consent to the use of such surveillance and related capture and use of their image for reasonable purposes.

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ACKNOWLEDGEMENT AND ACCEPTANCE OF CAMP RULES

I (Print Name) _____ have read and understand these Camp Rules on this ___ day of _____, 20___ and agree to abide by them. I also provide my express acceptance of video surveillance and searches carried out in accordance with the Camp Rules, including but not limited to, searches of my assigned room, vehicle and personal effects.

Camp Orientation is completed at Check-In and includes review of AED Location, First Aid Room/Station, Muster/Evacuation Protocol, Emergency Numbers and Dining Room Protocol.

Dietary/Medical Restrictions, if so List:

Dietary/Medical Restrictions, if so List:			
Print Name:		Supervisor:	
Signature:		Supervisor's	
		Cell #:	
Cell #:		License Plate:	
Company:		CAMP Name:	
		LOCATION:	
Camp Managers Signature:		Camp Manager Name:	